

2017

Dormitory Guide Book

Global Life - Higashi Jujō



Tokyo Life Style

2017/01/15



1. Guide for checking in:

(1) About WI-FI & Internet

WI-FI can use 1F&3F .

1F Name: **Global Life 1** Password: **ghrd1**

3F Name: **Global Life 3** Password: **ghrd3**

Also possible WI-FI in your room.

Wired internet is also available if you have a laptop in the room.

(2) About your room key

Do not lose your room key! When you lost your key, you have to pay the replacing cost.

※The replacement cost is ¥5,000.

(3) Rules and manner to use your room

- Do not enter your room wearing shoes.
- After 10 the night do not loudly in this dormitory.
Especially 2F&3F shared space & roof top
- No smoking No drinking in your room

Under 20 years old by the laws of Japan, drinking and smoking are prohibited.

2. Guide for daily life at Global Life:

- (1) It is obligatory to communicate actively each other in this dormitory, so try greeting in Japanese when you meet others in this dormitory.

(example) Morning 朝 : おはようございます (O ha yo go zai ma su)

Noon 昼 : こんにちは (kon ni ti wa)

Evening 夜 : こんばんわ (kon ban wa)

(2) Clean your room

- ◇ You are responsible to keep you room clean. Keep your room clean frequently.
- ◇ Each room has to be cleaned by yourself.

(3) Rules to use microwave ovens

Microwave oven is 2F

- You must pay attention to the use of the microwave.
- Do not use to put in an aluminum container.
There is a cause of the fire.

(4) The dormitory is off-limits to other students.

(5) Coin laundry is 1F where is outside next of bordering gym

Washing machine: 200yen Dry machine:100yen/15min

(6) Please use the 100yen shop (CAN DO) near the station what you need.

3. Floor guide

Roof top – Drying your clothes.	
6F	Dormitory / Office 605
5F	Dormitory
4F	Dormitory
3F	Dormitory / Smoking Area / WI-FI available
2F	Dormitory / Microwave oven / Study space
1F	Entrance / WI-FI available / Coin laundry (outside)

4. Guide for checking out:

When you before going out please clean up your room by yourself.

- ✧ Dispose of all trash your room.
- ✧ Clean around your bed, bathroom, kitchen, for next people.
- ✧ Please make sure there is nothing left behind.
- ✧ Return your room key to staff.

5. In case of emergency

Our staff will attend in the case of emergency when you dial the number below.

Tokyo Life Style

3-34-1-room # 112, Chuo, Ota-ku, Tokyo, Japan

postal code 143-0024

03-6809-9598

Office hour

From 9:00 to 18:00 (Mon. ~Fri.)

6. Area map



- ① Higashi-jujo Station, (north exit)
- ② Supermarket
- ③ Shopping street
- ④ Lawson (convenience store)
- ⑤ Global Life Higashi-Jujo
- ⑥ Post office